Schedule of Visit of Performance Auditor
Under TEQIP-III

Performance Auditor under TEQIP-III, Dr. S. K. Prasad, Professor of Civil Engineering of Sri Jayachamarajendra College of Engineering, Mysore, India will visit NIT Silchar from 13th to 15th August, 2019. In this connection, the following visit schedule will be followed. All concerned are requested to attend the interaction with Dr.Prasad as per the Schedule.

Day & Date	Activity	Time	Venue
Day 1, Tuesday, 13th Aug, 2019	Meeting with Director	9:30 AM- 10.00 AM	Director's office.
	Meeting with Deans, HoDs, Registrar, and Coordinators of different Cell. (NBA, IPR, Startup Center) and TEQIP team.	10:05 AM- 11:00 AM	RPC Hall
	Visit to CE Dept	11:05 AM– 11:30 AM	CE Dept.
	Visit to EIE Dept	11.35 AM- 12:00 Noon	EE Dept.
	Meeting with PG & PhD Students.	12.05 PM – 01:00PM	Gallery 307
	Lunch Break	01.00 PM- 02.00 PM	Guest House
	Visit to CSE Dept.	02:10 PM – 02:40PM	CSE Dept.
	Visit to ECE Dept.	02.45 PM – 03:15 PM	ECE Dept.
	Visit to Start Up center and Indovation Lab	03:20 PM – 03.40 PM	Start Up center.
	Meeting with UG Students.	03.45 PM – 04.45 PM	Gallery 307
	Meeting with Faculty members.	04:50 PM- 05:45 PM	Gallery 307
Day 2, Wednesday, 14th Aug, 2019	Meeting with Governing body members.	09:00 AM- 09:30 AM	RPC Hall
	Visit to EE Dept	9:35 AM- 10:00 AM	EE Dept.
	Visit to Science & Humanities Deptts.	10.05 AM- 11.05 PM	In the order of Chemistry, Physics, Maths and HSS deptts.
	Visit to ME Dept	11:10AM – 11:35 AM	ME Dept
	Visit to T&P Section	11:40 AM- 12:05 PM	T&P Section
	Meeting with Non-Teaching Staff.	12.10 PM- 01.00 PM	Gallery 307
	Lunch Break	01:00 PM- 02:00 PM	Guest House
	Visit to Library	02.10 PM- 02.40 PM	Library.
	Visit to TEQIP office	02.45 PM – 04:00 PM	TEQIP-III Office
	Exit Meeting with Deans, HoDs, Registrar, and Coordinators of different Cell. (NBA, IPR, Startup Center) and TEQIP team.	04:00 PM- 05:00PM	RPC Hall
Day 3, Thursday, 15th Aug, 2019	Visit to TEQIP office	09:30 AM – 11:30 AM	TEQIP-III Office

Copy to:-

1) PA to Director for kind information of the Director.
2) All HoDs & Sections In charge for information and necessary action.
3) All Deans, Dean (S/W) is requested to arrange the students as per the schedule.
4) Registrar with a request to inform the non-teaching staffs for attending the meeting as per the schedule.
5) FIC (RPC), with a request to make the RPC Hall available as per the meeting schedule.
6) FIC (T&P), with a request to make the CET Hall available as per the meeting schedule.
7) Librarian.
8) All Notice Board.
9) Dr. Ripon Patgiri, with a request to upload the same in the Institute website.